

IFTA AUDIT COMMITTEE MINUTES

November 12, 2019

Dial in #: (866) 906-7447

Conference ID: 9179391#

Jurisdiction Representatives:

Beth Duda-Rel, Chair, AZ - *Present*
Kelly Heaton, Vice Chair, AR - *Present*
Regan Johnson, MB - *Present*
Marsha Douglas Roy, QC - *Present*
Joel Foreman, NE - *Present*
Lynden Landholm, KS - *Present*
Betsy McCabe, NV - *Absent*
Bille Pierson, ID - *Present*
Northeast - vacant

Mason Simpson, TN - *Present*
Lynn Resides, PA - *Present*

IFTA Board Liaisons:

L. Michael Romeo, CT - *Present*
David Nicholson, OK - *Present*

IFTA Inc., Advisors:

Maria Coronado - *Present*
Monica Halstead - *Absent*
Debbie Meise- *Absent*

Minutes: Mason Simpson

Roll Call: Noted above.

Approval: Approval of October 8, 2019 meeting minutes.

Lynden had a couple minor grammar corrections. After updates, Lynden Landholm made a motion to approve the October 8, 2019 minutes and seconded by Marsha Douglas Roy. Motion passes with all in favor.

Updates:

IFTA/IRP Workshop – Progress update.

Beth gave an update on the IFTA/IRP workshop. A call was held on October 30th for facilitators. Facilitators had no major issues and everything seems to be going well. Beth asked the volunteers on the committee if their presentations were on track. Billie recently had a call with ice breaker volunteers and has another call later this week for the Auditor 301 session. Both of her sessions are on track. Mason is still trying to schedule a meeting with Chester Cook to assist in the Manager Breakout session. Joel and Lynden have several scenarios for their breakout session and are working to utilize the best ones. Joel and Lynden were unsure if Diana would be assisting. They will follow up by email. If she is not available, Misti Alvarez from Idaho is listed as the backup. Billie is going to send Misti's contact information to Joel and Lynden. Beth also advised that the planning committee will be meeting next Tuesday. They hope to resolve any open spots in the agenda. Since having a keynote speaker may not work out, the planning committee is looking to have a body language or tax evasion presentation.

Best Practices Guide (BPG) – progress on Inadequate Records examples (Lynn and Lynden).

Lynn and Lynden have no updates at this time.

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Joint IFTA/IRP Audit Manager Roundtables – progress update (David).

David had no new updates. Debbie Meise has sent out an email with the upcoming roundtable information. The first roundtable is scheduled for next week with two different days and times. The two scheduled dates are Tuesday, November 19th at 11:00 a.m. EST and Wednesday, November 20th at 2:00 p.m. EST. Send email to Debbie to register. Lynden also noted that the topics of discussion are in the email from Debbie.

Board Update – Updates (Michael/David).

- Michael advised that the IFTA board met at the end of October. The board will have two new members starting in January. Trent Knoles and Stephen Nutter will roll off the board as their terms have expired.
- The board had a request from a non-member jurisdiction to obtain information from the clearinghouse. It was decided to not provide the data since it was to a non-member jurisdiction.
- A code of conduct for IFTA events was approved and is posted in the 2020 IFTA/IRP Audit Workshop page on the IFTA website. The code of conduct will apply to all future IFTA events.
- The board has suggested that Industry would be invited to attend one monthly audit committee meeting per quarter. The audit committee should receive more information about this in the future.
- The board will be meeting the Monday before and Friday after the IFTA/IRP Audit Workshop. Another board meeting will take place at the annual business meeting. They are open meetings.
- A special committee was formed to review electric vehicles and alternative fuels over the next 2 years and report back to the board.
- The board is looking to update and redesign the IFTA website. Also, working on a learning management system and still looking at working with IRP.
- A quarterly newsletter will be resumed and the first edition is scheduled to be released in December.

GPS Standardized Data Output Working Group: Board charges (David).

Dave advised the board approved the GPS working group. IRP is currently reviewing.

IFTA, Inc. Update – Any updates (Monica/Debbie).

No updates.

New Business:

Beth reminded the committee of the vacancy for the northeast region. Several volunteers have applied. Beth advised they will be reviewing applicants and hope to select one soon.

Motion to adjourn was made by Billie Pierson and seconded by Marsha Douglas Roy. Motion passed.